

Town of Norfolk  
Norfolk Town Board Meeting  
June 9, 2022

The Norfolk Town Board held its Monthly Meeting on Thursday, June 9, 2022 at 6:00 PM at the Norfolk Town Hall.

Present: Supervisor Charles Pernice, Councilwoman Jean Gang, Deputy Supervisor Richard Bump and Councilman Paul Paige.

Not Present: Councilman Donald Purvis

**CALL MEETING TO ORDER**

Supervisor Pernice called the meeting to order.

**PLEDGE**

The Pledge of Allegiance was said by all present.

**APPROVAL OF MINUTES**

The minutes of the 5/12/2022 Town Board Meeting were reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Bump. All in Favor – Carried

**SUPERVISOR'S UPDATE**

➤ Raymondville Water Update

- Tisdell Associates Principal Engineer Aaron Jarvis shared maps of the portion of the Raymondville (W. Ext) water district that is included in the water project (to add and/or replace several hydrants and valves) currently being planned. Sealed bids will be opened Wednesday 6/15/2022 @ 4 pm. Additional water samples have been taken and tested. Results showed no high levels of iron at the source or water treatment plant. Additional samples have been taken and are being tested.
- Highway Superintendent Peter Darabon and Deputy Supervisor Bump noted that they believe they have identified where the end of the water line is on Fairlawn Ave where the high iron levels are being experienced. Near term solution is to add a hydrant and valve at that location so the line will be able to be flushed periodically. In spite of a severely tight parts market, Deputy Superintendent Danny Beaudoin was able to identify and secure

the purchase of necessary equipment with installation tentatively scheduled for ~ 2 weeks from now. If this proves to be unsuccessful at correcting the high iron levels, an alternative plan (~ \$100,000) could be to drill under SH 56 and connect to the main line that's on the other side of the highway.

- Aaron Jarvis noted that there is a movement underway at the state level to pass legislation that would require all water providers to prove that there is no lead contamination in the water system (including inside people's homes). He will be attending training in the near future on this topic and will get back to us with what he learns.
- Rabies Clinic – Town Clerk Jill Molnar noted that the Rabies Clinic will be held in Norfolk at the Arena 6-7pm on Thursday 6/16/22. Councilwoman Jean Gang confirmed that she will again be the on-site coordinator and will coordinate details. Butch Lavigne confirmed that the area will be open. Pre-registration for appointments are required – no walk-ins are to be taken per county instructions.
- Raquette River Marathon – President/Race Director Matthew Tessier addressed the board and thanked the Town of Norfolk for its generous support of the March 26, 2022 event. 155 athletes were registered in 4 event and 135 participated. The next event through Norfolk is scheduled for March 25, 2023. Matthew requested that the board consider lending the same support and members of the Town Board expressed agreement to do this.

## **REPORTS**

\*Monthly Police Report: The report of the Police Department was reviewed and approved as submitted with a motion by Councilman Paige and Deputy Supervisor Bump. All in Favor – Carried

\*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

\*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilman Paige and Deputy Supervisor Bump. All in Favor – Carried

\*Monthly Dog Control Report: The monthly Dog Control report was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Bump. All in Favor – Carried

\*Monthly Court Report: none

\*Verbal Highway Report: Peter Darabon – Highway Superintendent noted the following:

- made 1700 tons of mulch for shoulder work (should be enough) current cost of mulch is \$38/ton and rising vs \$24/ton last year
- Sober Street patching complete
- fixed water shut off at 19 W Main
- fixed water shut off at 8748 SH56
- all road sides have been mowed once
- magnesium (for dust control) is on all the dirt roads
- all culverts have been changed on Mill Rd & Brouse Rd and filled in with mulch
- all washouts have been filled in

## **EXECUTIVE SESSION**

Executive session to review the employment history of a particular person was approved with a motion by Supervisor Pernice and Councilwoman Gang. All in Favor – Carried

No action was taken.

## **ACTION ITEMS**

\* Contract with NN Youth Soccer to provide services to their participants for the 2022 season for the sum of \$650.00 was approved with a motion by Councilwoman Gang and Deputy Supervisor Bump. All in Favor – Carried

\* Consider raising rental inspection fees. Code Enforcement Officer Leonard Halpern noted that he was looking to raise the rental inspections from \$10/unit to \$25/unit. This change along with other proposed changes to the entire fee schedule will be provided for review at the next Town Board Meeting July 14, 2022.

\* Updated arena/ice rental fee schedule for the area was approved with a motion by Councilman Paige and Deputy Supervisor Bump. All in Favor - Carried

\* Acceptance of Town Clerk's Summer Schedule was approved with a motion by Councilwoman Gang and Deputy Supervisor Bump . All in Favor – Carried

\* Appointment of Joanne Molnar and Theresa Planty as Deputy Town Clerks was approved with a motion by Councilman Paige and Councilwoman Gang. All in Favor - Carried

\* Resolution #12-2022 to increase revenue (DB 3501.4 CHIPS Revenue by \$135,805.93) and appropriation (DB 51122.4 Permanent Improvements CE by \$135,805.93) in the 2022 Budget was approved with a motion by Councilwoman Gang and Deputy Supervisor Bump. All in Favor – Carried

\* Resolution #13-2022 authorizing the following budgetary transfers:

General Fund A

From: 909.01 Fund Balance \$1,000.00

To: 75504.1 Celebration CE \$1,000.00

*(to replace the donation we made to the Norfolk Concert Series)*

From: 4089.1 Federal Aid/ARPA \$2,800.00

To: 14404.1 Engineering CE \$2,800.00

*(engineering and technical services for the Knapps Station Emergency generator project)*

From: 909.01 Fund Balance \$1,801.00

To: 1910.4 Unallocated Insurance \$1,801.00

*(to cover a shortfall in the budget to pay our annual bill)*

was approved with a motion by Councilman Paige and Deputy Supervisor Bump. All in Favor - Carried

\* Sidewalk project bid from TJ Fiacco was approved with a motion by Councilman Paige and Councilwoman Gang. All in Favor – Carried

\* Arena reports were approved with a motion by Supervisor Pernice and Councilman Purvis. All in Favor – Carried

\* New Code section for keeping domestic poultry was approved with a motion by Supervisor Pernice and Councilman Paige. All in Favor – Carried

## **COUNCIL COMMENTS**

- None

## **APPROVAL OF BILLS**

- The June Abstract of Vouchers in the amount of \$201,315.78 as well and the following vouchers:
  - Usherwood Office Technology \$95.84, Clear Data Solutions \$16.00, Benefactor Funding Corp \$230.00 & USA BlueBook \$1,119.22were reviewed and approved for payment with a motion by Councilwoman Gang and Deputy Supervisor Bump. All in Favor – Carried

## **PUBLIC COMMENTS**

Joanne Labarre requested that the Town sign up to be an approved vendor participating in the Low Income Water Assistance Program (funds from a grant the state received to help qualified low income households pay the cost of water and sewer services). There was agreement to look into it further as resources are available. Currently there are 2 Norfolk water and/or sewer customers who have applied to the program.

## **ADJOURNMENT**

The meeting was adjourned with a motion by Supervisor Pernice and Councilman Paige. All in Favor – Carried

Supervisor – Charles Pernice  
Deputy Supervisor –Richard Bump  
Councilman – Donald Purvis  
Councilwoman – Jean Gang  
Councilman – Paul Paige

Dated: June 17, 2022

Jill M. Molnar – Norfolk Town Clerk